

Commerce Internship Learning Objectives

Name:

Business Objective: *Highlight the overall business objective – usually a departmental objective – e.g. To support the marketing strategy of a new product.*

Action Plans Detail each step required to accomplish the initiative.	Business Partner Support (With whom do I need to partner with to complete the tasks?)	Timeline	Measures of Success What does a good job look like? (SMART goals)	Status What have I done so far? What has been my key learning?
Project:			•	•
Project:			•	•

People Objectives: To integrate effectively into the organization to maximize work term experience.				
Action Plans Detail each step required to accomplish the initiative.	Business Partner Support (With whom do I need to partner with to complete the tasks?)	Timeline	Measures of Success What does a good job look like? (SMART objectives)	Status What have I done so far? What has been my key learning?
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			•	•
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Individual Development Plan (IDP): To identify and invest in specified areas of personal and professional development to gain the confidence to secure gainful employment at graduation.

Action Plans Detail each step required to accomplish the initiative.	Business Partner Support (With whom do I need to partner with to complete the tasks?)	Timeline	Measures of Success What does a good job look like? (SMART goals)	Status What have I done so far? What has been my key learning?
			•	•
			•	•
			•	•
			•	•

Note: These objectives, action plans and measures of success listed on the template are examples of how to complete this document. Please identify your own *Business, People* and *Individual Development Plans* to maximize your internship experience. Upon completion, share with your manager to demonstrate leadership in your own development.