

COMMERCE INTERNSHIP PROGRAM - *PAYMENT OPTION FORM*

Name: _____

Student Number: _____

Start Date of Internship: _____

DESCRIPTION	AMOUNT
Administrative Fee for Commerce Internship Program (CIP) 2014/2015	\$900.00
McMaster Students' Union (MSU) Health and Dental Plan Fee	\$204.15*
TOTAL	\$1104.15

Note: These fees cannot be claimed on your Income Tax

*This fee may be reimbursed should you meet the requirements and follow the MSU Health and Dental Opt-Out procedure by the end of September 2014. Details for the MSU Opt-Out process will be provided in August 2014 via McMaster email.

Please indicate your preferred payment option below and return this form to CBCD by May 1st or prior to the start of your internship:

COMMERCE INTERNSHIP PAYMENT OPTION	
<p>Fee Transfer to Student Account CIP fee must be paid to Student Account by July 1, 2014 (May start) OR CIP fee must be paid to Student Account by November 1, 2014 (September start) OR CIP Fee due two months after the start of your Internship (if not May or September start)</p> <p><i>* Please be advised: Interest will be charged if payment is not made prior to the last day of the month in which this fee is applied to your account. If choosing this option, we recommend that you do not have an outstanding balance on your student account.</i></p>	<input type="checkbox"/>
<p>Post-dated Cheque payable to <i>McMaster University</i> (to be submitted to CBCD by May 1st or the start of your Internship) Dated July 1, 2014 (May start) OR Dated November 1, 2014 (September start) OR Due two months after the start date of your Internship (if not May or September start)</p> <p><i>* Please be advised: We cannot accept this form without the post-dated cheque attached</i></p>	<input type="checkbox"/>

If mailing your cheque (payable to *McMaster University*) please send to:
 McMaster University, Centre for Business Career Development
 1280 Main Street West, DSB – 112
 Hamilton, ON L8S 4M4

Student Signature: _____

Date: _____